



# EMPLOYMENT APPLICATION

An Equal Opportunity Employer

Phone  
206-734-0449

Fax  
206-659-1843

P.O. Box 94083  
Seattle, WA 98124-9424

DATE OF APPLICATION	APPLIED BEFORE	
	YES	NO

GENERAL INFORMATION				
NAME	LAST	FIRST	MIDDLE	SOCIAL SECURITY #
ADDRESS			CITY	STATE
			ZIP	HOME PHONE
ARE YOU AT LEAST 18 YEARS OF AGE?		YES	NO	CELL PHONE
Proof of age and work eligibility may be required prior to hiring.				
ARE YOU ELIGIBLE TO WORK IN THE U.S.?		YES	NO	
HAVE YOU EVER SUFFERED ANY INJURY THAT WOULD PREVENT YOU FROM LIFTING?				
		YES	NO	
IF YES, EXPLAIN:				
HAVE YOU EVER BEEN CONVICTED OF A FELONY?		YES	NO	
IF YES, EXPLAIN:				

POSITION DESIRED		
WHAT TYPE OF WORK ARE YOU INTERESTED IN?	DATE AVAILABLE TO START	WAGE DESIRED
DAYS AND HOURS YOU ARE AVAILABLE TO WORK	FULL TIME, PART TIME, OR SEASONAL	
WHY DO YOU WANT TO WORK FOR NORTHWEST PROFESSIONAL LANDSCAPE?		

EDUCATIONAL HISTORY				
SCHOOL	NAME AND LOCATION	DEGREE / CERTIFICATE	LEVEL OR YEARS COMPLETED	TYPE OF DEGREE OR CERTIFICATE
HIGH SCHOOL				
COLLEGES				
OTHER SCHOOLS				

IDENTIFICATION REQUIREMENTS
<p>The immigration and control act of 1986 requires that, if hired, before you start work, you present to the hiring manager, documents which establish your identity and eligibility to work in the United States. Acceptable documents include:</p> <ul style="list-style-type: none"> <li>* Social Security Card</li> <li>* U.S. Birth Certificate</li> <li>* Drivers License</li> <li>* United States Passport</li> <li>* Certificate of Citizenship</li> <li>* Certificate of Naturalization</li> <li>* State ID Card with photo</li> <li>* U.S. Military ID</li> <li>* Alien Registration card with photo</li> <li>* Current Foreign Passport with attached employment authorization</li> </ul>

DRUG AND ALCOHOL POLICY
<p>Northwest Professional Landscape has a vital interest in maintaining a safe drug and alcohol free environment for its employees and clients. Our company prohibits the use of, possession of, distribution of, purchase or sale of, or reporting for work under the influence of, intoxicants, drugs or controlled or illegal substances. Applicants for employment may be required to take and pass a drug and alcohol screening test before they can begin work. Employees may be tested at any time if our company has a reasonable suspicion. Results will be kept confidential in accordance with applicable laws.</p>

**EMPLOYMENT HISTORY**

Complete this section even if attaching your resume. Begin with present or most recent employer. List all jobs you have held for the past five years. Including military service and self-employment.

FROM: MONTH ____ YEAR ____	EMPLOYER'S NAME	ADDRESS	CITY	STATE	ZIP
TO: MONTH ____ YEAR ____					
STARTING WAGE:	ENDING WAGE:	YOUR JOB TITLE:	IMMEDIATE SUPERVISOR	PHONE NUMBER	
DESCRIBE DUTIES AND RESPONCABILITIES:					
REASON FOR LEAVING:					

FROM: MONTH ____ YEAR ____	EMPLOYER'S NAME	ADDRESS	CITY	STATE	ZIP
TO: MONTH ____ YEAR ____					
STARTING WAGE:	ENDING WAGE:	YOUR JOB TITLE:	IMMEDIATE SUPERVISOR	PHONE NUMBER	
DESCRIBE DUTIES AND RESPONCABILITIES:					
REASON FOR LEAVING:					

FROM: MONTH ____ YEAR ____	EMPLOYER'S NAME	ADDRESS	CITY	STATE	ZIP
TO: MONTH ____ YEAR ____					
STARTING WAGE:	ENDING WAGE:	YOUR JOB TITLE:	IMMEDIATE SUPERVISOR	PHONE NUMBER	
DESCRIBE DUTIES AND RESPONCABILITIES:					
REASON FOR LEAVING:					

PLEASE EXPLAIN ANY PERIODS OF UNEMPLOYMENT:		
FROM: _____	TO: _____	HOW DID YOU SPEND YOUR TIME?
FROM: _____	TO: _____	HOW DID YOU SPEND YOUR TIME?

**PLEASE READ AND SIGN BELOW**

The above information is true and correct to the best of my knowledge. I understand that any false information or misrepresentation or omission of facts is cause for separation from our company if employed. In connection with this application, we are authorized to inquire from former employers or contact personal references as to your character and ability.

I agree, if employed, to conform to the current and future policies and regulations of Northwest Professional Landscape. I also understand that both Northwest Professional Landscape and myself reserve the right to terminate my employment at will and any verbal representations to the contrary are not binding.

Northwest Professional Landscape is an equal opportunity employer. Our practice is to ensure equal opportunity for each individual, regardless of race, color, age, marital status, religion, national origin, sex or sexual orientation, veteran status, and mental or physical handicap.

APPLICANT'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_